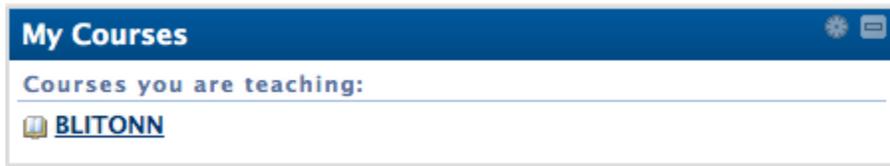
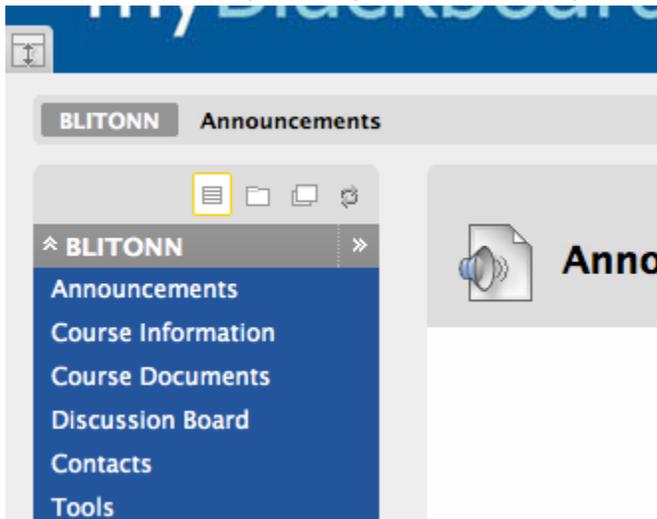


Hello! This is Nate Bliton, and here are my instructions for setting up a link to iTunes U in your Blackboard course.

1. Sign in to Blackboard at <http://mybb.gvsu.edu>
2. Find and open up your course that your students would have access to (I have a test one called BLITONN, but yours would be Choir/Orchestra/Band/General Music):



3. On the left, there is an area dropdown menu with the name of your course. If yours looks like this, click on Course Information, and if yours is just the name of your course, click on the course name, and then Course Information:

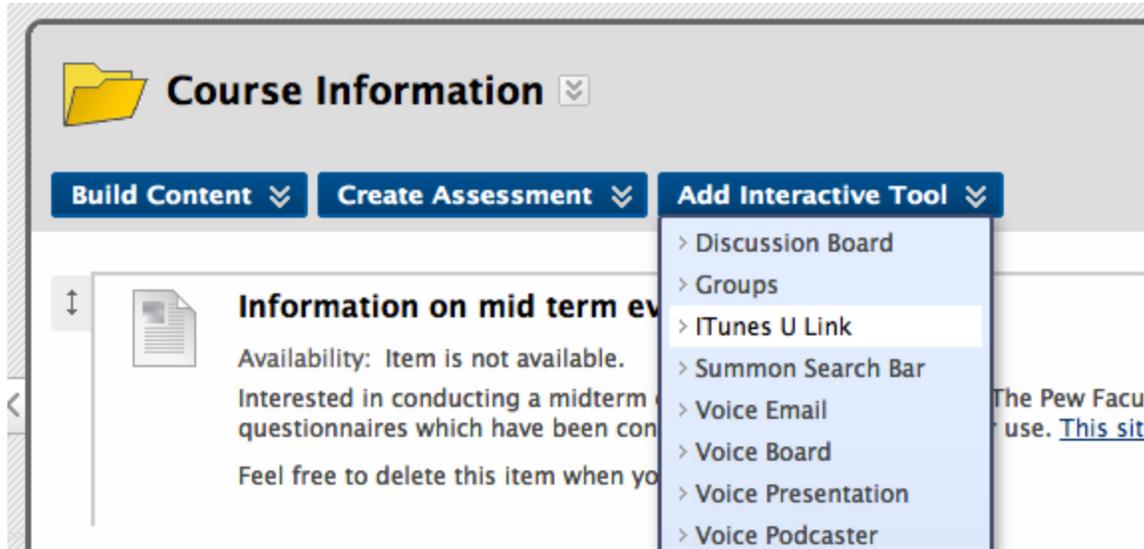


4. Next, to add our iTunes U link in this Course Information page, "Edit Mode" must be on. The button to activate edit mode is

near the upper right corner of the page, and click on it until it looks like this (unless it already looks like this):



5. Now, you click on “Add Interactive Tool” and “iTunes U Link” to add an interactive tool that will be your iTunes U link:



6. In this next page “Create iTunes U Link,” all you need to do is add “iTunes U” in the “Name” area, and click Submit in the upper right hand corner:



Create iTunes U Link

[Help](#)

Cancel

Submit

1. iTunesU Link Information

Name

iTunes U

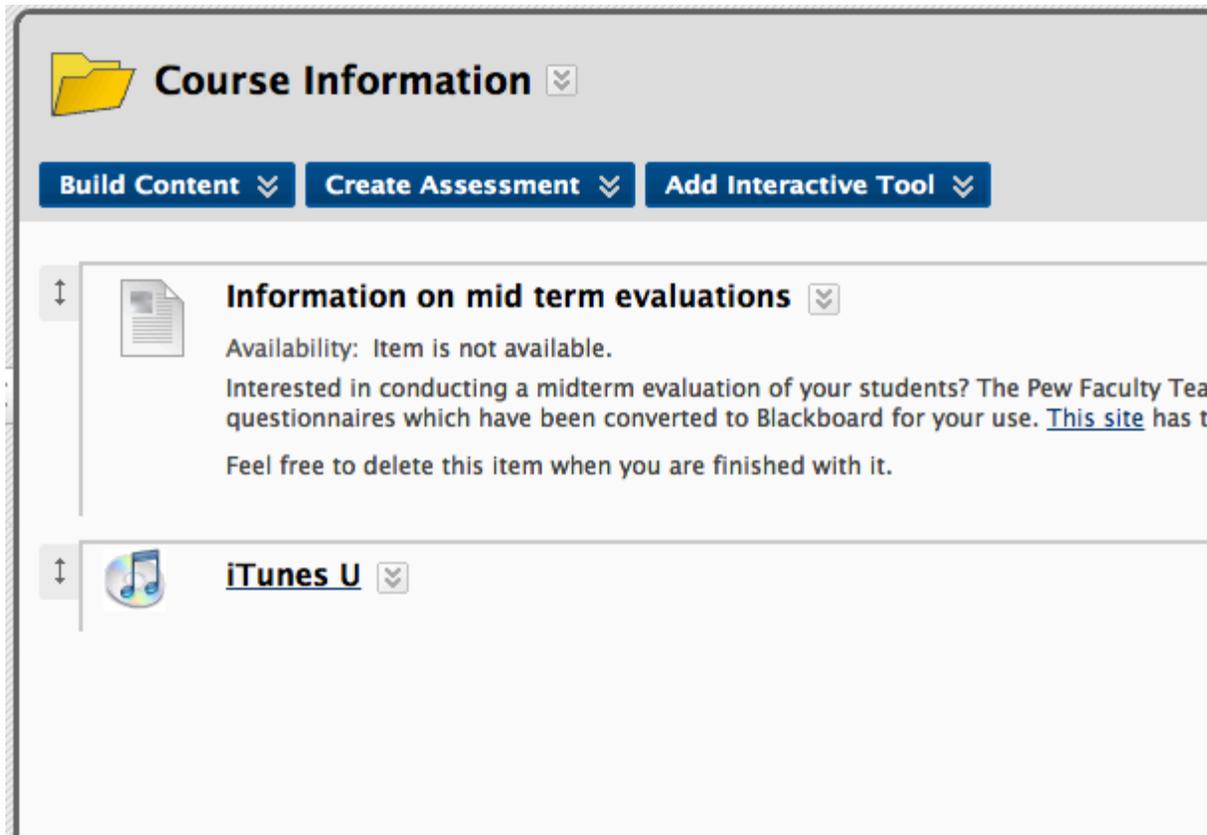
iTunes U

Instructions

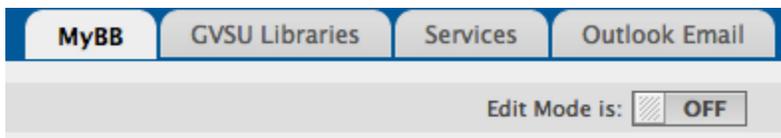
Rich text editor toolbar with the following elements from left to right: a dropdown menu set to 'Normal', a dropdown menu set to '3', a dropdown menu set to 'Arial', and a series of icons for text formatting (bold, italic, underline, text color, background color), alignment (left, center, right), list creation (bulleted, numbered), indentation, link, unlink, and a checkmark icon.

Text Editor is: ON

7. Next, your page should look like this:



8. Finally, turn off "Edit Mode" clicking the same button as earlier so it looks like this:

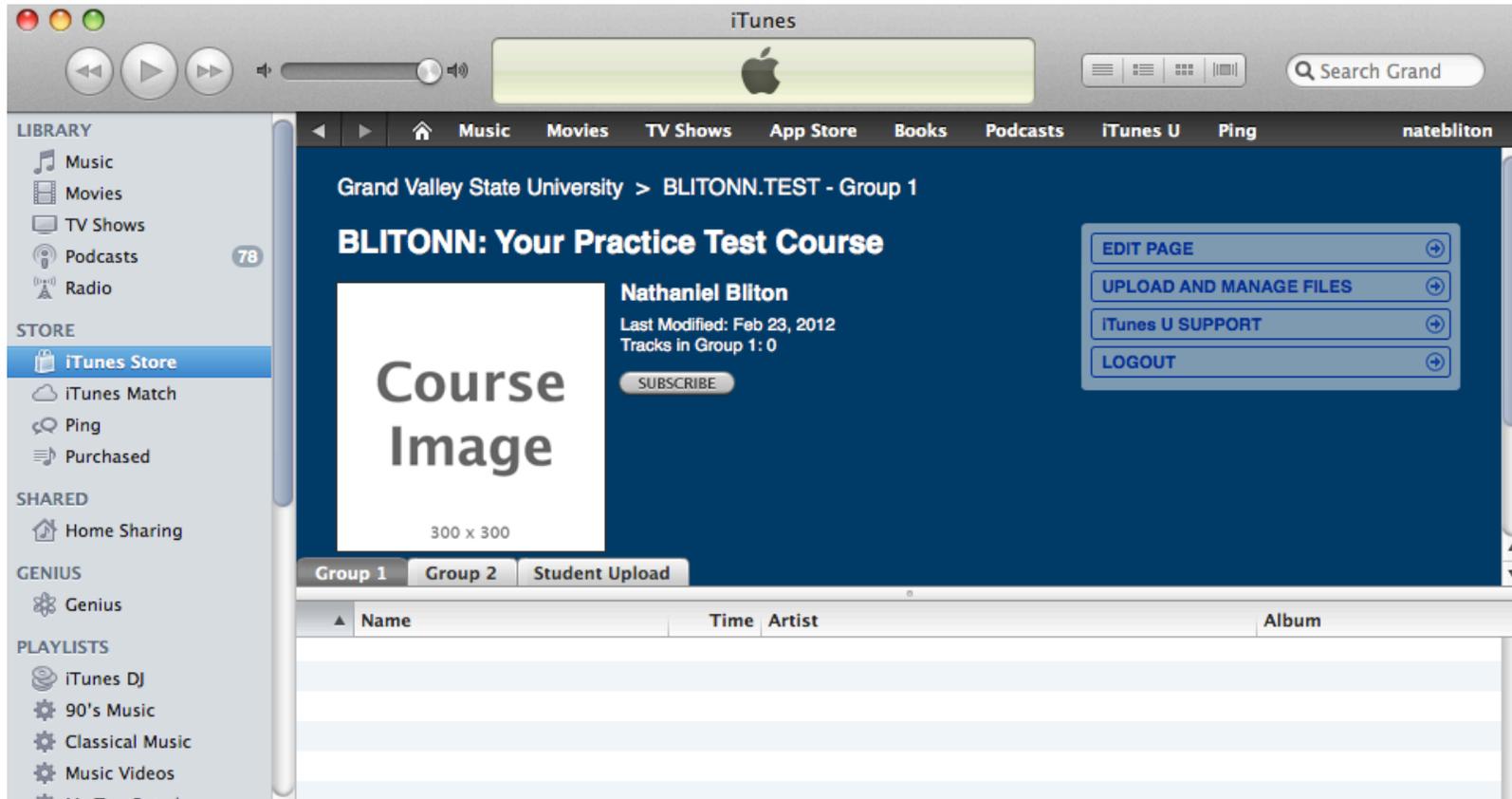


9. Now, the link is established, and students can find the link to the Music section of iTunes U through the Course Information section of their blackboard page for your course. Here is the path they (and you) can take to access iTunes U. Click on this link you just made by clicking on the title “iTunes U”:



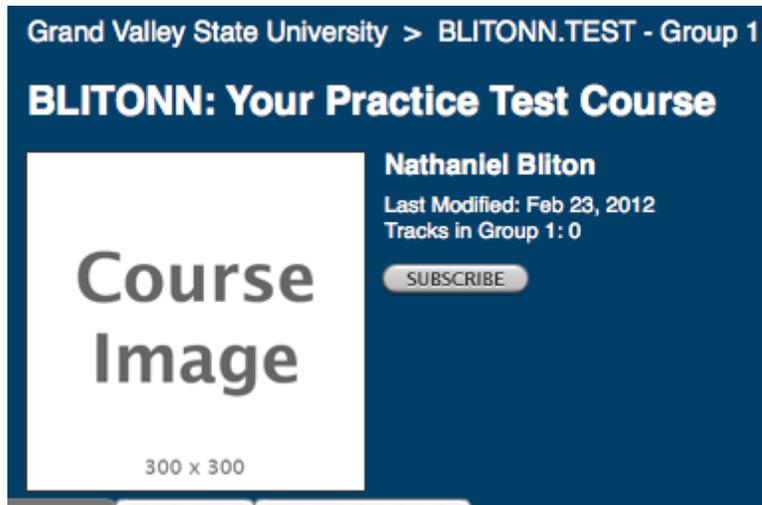
10. This will open up iTunes U. If there are any problems at this point, you probably just need to update your iTunes software,

using <http://www.apple.com/itunes/> or using different update utilities installed on your computer. If your software is up to date, you should see something like this:



On this page, you could upload specific content for your course if you would like, and only members of your course could access it. Let me know if you are interested in this, and I can assist if you would like.

11. To access the general Music area from here, you need to first click on “Grand Valley State University”:



Grand Valley State University > BLITONN.TEST - Group 1

BLITONN: Your Practice Test Course

Nathaniel Bilton
Last Modified: Feb 23, 2012
Tracks in Group 1: 0

Course Image
300 x 300

[SUBSCRIBE](#)

The image shows a dark blue header with white text. Below the header is a white box containing the text 'Course Image' and '300 x 300'. To the right of this box is the instructor's name 'Nathaniel Bilton', the last modified date 'Feb 23, 2012', and the number of tracks '0'. A 'SUBSCRIBE' button is located below the instructor information.

12. And then find "Music at GVSU" on this larger page that should pop up:

The screenshot shows the Grand Valley State University website. At the top left is the university logo, a stylized 'G' with a 'V' inside a circle, above the text 'GRAND VALLEY STATE UNIVERSITY'. Below the logo is the tagline: 'Educating students to shape their lives, their professions, and their societies. The university contributes to the enrichment of society through excellent teaching, active scholarship, and public service.'

On the right side, there is a 'LOGOUT' button and a 'LINKS' menu containing 'Grand Valley State University' and 'iTunes U Help'.

The main content area is titled 'All GVSU' and contains six items:

- Institutional Marketing**: Last Modified: Sep 20, 2010, Total Tracks: 0
- University Counsel**: Last Modified: Sep 20, 2010, Total Tracks: 1
- Music at GVSU**: Last Modified: Apr 6, 2012, Total Tracks: 1389
- Inclusion Advocates**: Last Modified: Sep 20, 2010, Total Tracks: 4
- University Libraries**: Last Modified: Mar 14, 2012, Total Tracks: 2
- Course Image**: Last Modified: Feb 29, 2012, Total Tracks: 0

13. In theory, that should be it!

The Music Department is committed to providing cultural enrichment to students in all departments and to serving the university community by providing appropriate musical support for all facets of academic life.

[EDIT PAGE](#) [EDIT ACCESS](#) [iTunes U SUPPORT](#) [LOGOUT](#)

LINKS
[Music & Dance Department Website](#)

Student Ensembles

 Symphony Orchestra Last Modified: Feb 29, 2012 Total Tracks: 151	 Symphonic Wind Ensemble Last Modified: Apr 6, 2012 Total Tracks: 259	 Concert Band Last Modified: Apr 6, 2012 Total Tracks: 236
 Jazz Orchestra Last Modified: Oct 13, 2011 Total Tracks: 30	 Choral Ensembles Last Modified: Apr 6, 2012 Total Tracks: 338	 Laker Marching Band Last Modified: Nov 21, 2011 Total Tracks: 69
 University Band Last Modified: Oct 24, 2011 Total Tracks: 8	 Fall Arts Celebration Last Modified: Dec 7, 2011 Total Tracks: 20	 Gala Spring Concert Last Modified: Apr 6, 2012 Total Tracks: 0

I hope this is the familiar looking page we have missed all semester, and I am working to get all the content we have up on this page. Please let me know if any of this doesn't work, or if you would like anything changed or if I made any mistakes with the information for the recordings. Thanks! -Nate 517-980-6004 and blitonn@gvsu.edu